

Ad Hoc Committee on Budget Sustainability

Minutes

Meeting Date: October 17,2023

Members in Attendance: Ms. Carolyn Bailey, Dr. Andrew Wegmann, Dr. Gwen Meador, Dr. Jon Westfall, Dr. Nora Gough Davis, Ms. Emily Jones, Dr. Christopher Jurgenson, Dr. Edwin Craft, Dr. Megan Smith, Ms. Kristen Land, Mr. David Gladden, Ms. Dana George, Dr. Heather Miller, Ms. Hayden Kirkhart, and Mr. Larry Wakefield (recorder- Ms. Amber Hays)

Members not in attendance: None

Guests: Dr. Daniel Ennis

Call to Order: The first meeting of the Ad Hoc Committee on Budget Sustainability was held in the Janice Wyatt Conference Room on October 17,2023. The meeting convened at 1:04 p.m. with Dr. Ennis giving the welcome.

Approval of the Minutes

As this was the first meeting, there are no minutes to approve. But to establish consistency, Ms. Hays included this section for future meetings.

General Overview

- Dr. Ennis opened the meeting by giving the charge of the group.
- There are 24 days of cash reserves. Ninety days cash is the IHL requirement.
- Dr. Ennis suggested that IPEDS (Integrated Postsecondary Education Data System) can be utilized to compare peer academic institutions.
- CUPA (College University Professional Association) can also be utilized to gather data, but this is a subscription-based offering that the chair will have to request from the owners of the subscription.
- It was explained how the “Ad Hoc Committee on Budget Sustainability” website will be available.
- The group must be intentional when requesting reports/data from the IRP (Institutional Research and Planning) office as they are a small office.
- Ms. Hays was tasked with sending out a survey to find the best regular meeting time for the group.
- The meeting adjourned at 2:43 p.m.

